

Privacy Policy

This Privacy Policy informs you of our policies regarding the collection, use and disclosure of Personal Information we receive from users of our Website.

We use your Personal Information only for providing and improving the Website. By using our Website, you agree to the collection and use of information in accordance with this policy.

Personal Data Collection and Use

While using our Website, we may ask you to provide us with certain personally identifiable information that can be used to contact or identify you. Personally identifiable information may include, but is not limited to your name, telephone number, correspondence address, email address and company, etc. Refusal to supply personal data may result in Apex One Consulting Limited being unable to process your request.

The information and other personal data collected from you will be used for the purposes of:

- (1) processing your registration for our training programs, seminars, related services and products;
- (2) carrying out your instructions or responding to any enquiries given by you;
- (3) administering and managing your account with us;
- (4) sending newsletters, updates, direct marketing of services and products from our company, associates and partnering organisations;
- (5) maintaining statistical data and providing a database for services, products and market research;
- (6) compliance with applicable laws and regulations; and
- (7) any other purposes relating or incidental to the above

Use of Cookies

Cookies are files with small amount of data, which may include an anonymous unique identifier.

Cookies are sent to your browser from a web site and stored on your computer's hard drive.

Like many sites, we use "cookies" to collect information. You can instruct your browser to refuse all cookies or to indicate when a cookie is being sent. However, if you do not accept cookies, you may not be able to use some portions of our Website.

Security of Personal Data

We do take the security of your privacy seriously. Our general policy is not to disclose any personal data to any third parties except as required by law or with your prior consent. All personal data you provided us are secured on our Website with restricted access by authorized personnel only.

Disclosure and Sharing of Personal Data

The personal data provided will be used for the specified purposes stated by us when collecting

such data including processing of registration, statistical purposes and other related matters. We may provide these personal data to persons authorised within our Company, associates, co-organizers, contractors, technicians or related parties to process the information for purposes relating to those specified purposes only or in the course of our operation.

We do not share any personal data about you with other companies or organizations without your prior consent.

You should also note that as we have no control over any act of any third party, the privacy protection stated in this Privacy Policy Statement does not apply to the information which has been disclosed to any third party incidental to or in the course of our operation or in providing our services. We assume no responsibilities on the privacy protection against such third parties.

Personal Data Access and Correction

Under the Personal Data (Privacy) Ordinance, you have a right to request access to and correction of any of your personal information held by Apex One Consulting Limited and not to use your personal data for direct marketing purpose as stated above.

If you wish to access or correct your personal data, please contact us at “Unit 1101, 11/F, Tower 1, Cheung Sha Wan Plaza, 833 Cheung Sha Wan Road, Lai Chi Kok, Kowloon, Hong Kong” or info@apexoneconsulting.com.

English Version and Chinese Translation

This Privacy Policy Statement is written in English language with a Chinese translation. If there is any discrepancy or conflict between the English version and its Chinese translation, the English version prevails.

Apex One Consulting Limited

9 January 2017